Dear Student,

All [school/district name] students are responsible for their own actions and activities involving school/district devices, networks, and systems, and for their files, accounts, and passwords. Based on the responsible use guidelines outlined in this document, you may face consequences if these terms are violated.

Responsible use of technology means engaging with technology safely, respectfully, and ethically (understanding right from wrong). As a responsible user of technology:

I take steps to protect my personal information.

* I keep my usernames and passwords private.
* I keep my documents and other electronic data secure.
* I review privacy policies with my parents before downloading new apps or technology.

I respect and take care of the technology I have access to.

* I do my best to keep the technology in my possession safe and secure.
* I don’t make changes to technology equipment or settings that may be harmful.
* I only use school-approved apps on school-owned computers and technology.
* I don’t download any apps on school-owned computers and technology.

I use technology ethically.

* I respect the digital privacy of others.
* My use of technology does not put myself or others at risk.
* I comply with software licensing agreements and copyright and fair use laws.

I use technology for educational purposes.

* I avoid online resources that are inappropriate, offensive, or illegal.
* If I see inappropriate material online, I report it in a timely fashion.

I, [student name], understand that it is my responsibility to honor the Responsible Use of Technology Policy. I understand that my actions can affect others and that I will be held accountable for my behavior. I will not engage in activities that are in violation of the Responsible Use of Technology Policy.

I have read the Responsible Use of Technology Policy and agree to these rules and guidelines.

Student’s Name: ­­­­­­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_